

International Falls Public Library

Board of Trustees Meeting Minutes

December 14, 2016

Present: Library Director Diane Adams, John Dalton, Nancy McBride, Dick Peterson, Ted Saxton, Mary Jo Winkel

Call to order: 4:30 p.m.

Review of November meeting minutes.

Peterson made a motion to approve the minutes, Dalton seconded, motion approved.

Financial Report

The current bills were reviewed. Dalton made a motion to pay the bills, McBride seconded, motion carried. Peterson signed to pay the bills.

Director's Report

Attendance to the various programs has been very wide spread from low to high.

The back hallway will be finished with money left over from the paint/carpet budget. The new rooftop/cooling units have been installed but are not running yet. Ted Brokaw will update Diane as the progress continues.

Communication with the regional RSVP representative continues. The library will be a site for volunteers through this agency.

Work on weeding the junior non-fiction collection is still going on.

Old Business:

Eric Kulig was chosen for the Legacy Art Project. He will create 2 sculptures (1 depicting fall and 1 depicting winter). These must be finished by the end of June 2017.

Darcy Sullivan and Lindsy Barnhardt are the new library board members. John Dalton has agreed to another term on the board. They will officially be appointed in January at a city council meeting.

11 magazine subscriptions will be discontinued. Their use throughout the year was less than 5 checkouts. The savings will be used to offset the MidContinent price increase.

Diane gained a broad overview of Hoopla in a webinar. Cost for the first year will be up to \$2500. At this time it looks like each patron will have a limit of 8 items per month that can be borrowed free of charge. This will only be available for those patrons with the 56649 zip code. Diane is working on how to authenticate the use of Hoopla through the barcode and zip code. Projected roll out date is around February 1, 2017.

Looking ahead at the 2017 calendar, the library will be closed on both Friday, November 10 and Saturday, November 11.

New Business:

There will be 2 sites for the new Pop-Up libraries in the community. One will be at the River's Villa and the other at Northwinds. Starting January 10, 2017 and continuing on the 2nd and 4th Tuesdays each month checkouts will be available for the residents.

A motion was made by McBride and seconded by Peterson for the budget proposal of 2 ¼ percent increase of staff salaries. Motion carried.

Scheduled Programming

Story times, Thursday mornings. There will be a 2 week break over the holidays.

Wednesday, December 28, 10:30 a.m. Paul Bunyan, Legends and Lore

January 17, 2017, Winter Reading Challenge kick-off

Friends of the Library book sale, Thursday, January 19, 2017, 1:00-3:00p.m.

Next board meeting: January 11, 2017, 4:30 p.m.

Adjourned: 5:10 p.m.