

International Falls Public Library

Board of Trustees Meeting Minutes

Wednesday, September 14, 2016

The meeting was called to order at 4:30. Members present: Library Director Diane Adams, Art Holt, Nancy McBride, Ted Saxton, and John Dalton, and guest City Administrator Ken Anderson.

August minutes reviewed: Dalton moved, Saxton seconded, motion carried.

Financial report and bills were reviewed. There was a small discussion regarding hiring Katy Nelson to inventory the non-fiction section due to a computer mal-function on the first try. McBride moved to pay the bills, Dalton seconded. Motion carried. Saxton signed.

Director's Report:

- Inventory is nearly complete. The final loss percentage appears to be about only 1.5%. Inventory is recommended for every 15 years.
- Circulation declines appear to have slowed from 10-12% the last three years to about 7%.
- While Youth Summer Reading numbers were down, Teen and Adult Reading numbers were up. The changes from "hours read" to "reading daily" seemed to be popular, so will be used again next summer with a little tweaking.
- Friends of the Library received \$300 from the Class of '64 following the All-Class Reunion. The money will be used for library programming.

Scheduled Programming – Author Night is scheduled for **9/22** from 7-9 p.m. Mary Casanova, Diane Bradley, Sheryl Peterson, and Myrna Hanson will have tables for book signing. On **9/26** at 6:30 p.m. author Peter Geye will present his book *Wintering*. **10/1** we will host a "Drawing for Coloring" night to encourage people to enter the "Up North" coloring contest running 9/26-10/14. **10/3** brings Minnesota Opera for a story-telling treat at 1 p.m. Storytime continues on Thursdays. Open mic night—now call "Pick and Tell" is scheduled for **10/14** and every second Friday. Handiwork night is the second and fourth Tuesday at 6 p.m.

Old Business: We have received no information on the budget for next year, but according to Ken Anderson, our budget is secure as presented.

The Knudson grant has been written with the intent to use the money to cover "Hoopla" – digital streaming-- and "Overdrive".

New Business: The local artist web link is functional. We are still looking for more artists, photographers, and authors who have web pages to link up.

There was discussion of whether or not to renew the Small Business Resource Center database. Will discuss with Paul Nevanen. Renewal is due January.

Friends of the Library book sale: Thursday, Sept 22, 11:30-1:30.

Next board meeting: October 12, 4:30 p.m. **Adjourned:** 5:10 p.m.