

International Falls Public Library
Board of Trustees Meeting Minutes

May 11, 2016

Present: Library Director Diane Adams, John Dalton, Art Holt, Nancy McBride, Paul Nevanen, Dick Peterson, Ted Saxton, Mary Jo Winkel

Call to order: 4:30 p.m.

Review of April meeting minutes.

Dalton made a motion to approve the minutes, Saxton seconded, motion approved.

Financial Report

The current bills were reviewed. Nevanen made a motion to pay the bills, Winkel seconded, motion carried. Peterson signed to pay the bills.

Director's Report

On Tuesday, May 10 a graphic memoir program was given. The presenter might possibly be coming back for another presentation.

Two students have been hired for the summer staffing. They are Paige Wold and Carolann Stone.

Applications for the cataloger position are open and will be received until Thursday, May 19. The position has been advertised in the Journal on May 7 and 11, as well as Facebook and the Minnesota Library Association job site. Interviews will be conducted starting May 23 and the person will begin employment on June 7. This position is full time (35hr/wk).

A staff meeting will be held on Tuesday, May 24. The summer reading program will be reviewed as there are significant changes this year. Discussion of the ILS upgrade will be covered. The system will temporarily be down from May 24-26. Notifications will be placed on the website and Facebook for patrons to be aware.

Old Business

Storytime is done for the season.

The library will be open on Saturday, May 21, 2016 and then go on summer hours in which the library will be closed on Saturdays.

The summer reading program will begin on Thursday, May 26 for children and Tuesday, May 31 for teens and adults. The culminating picnic will be held in the evening on Wednesday, August 17, 2016. This is 2 weeks later than previous years.

The "Get Carded" campaign produced 121 new library card holders. Diane will check on numbers in May/June to see if there is an increase in usage with past patrons and the new card holders. This was Step 1 in the whole process and Step 2 will focus on improvement of usage.

The strategic planning session was held on Saturday, May 7, 2016. Diane will have goal timelines by the June meeting. Since there are a number of new hires, the actual personnel for the various goals will not be identified at this time.

Scheduled Programming

Friends of the Library book sale, Tuesday, May 21, 2016, 12:00-2:00

Diane will be visiting elementary classrooms May 16-19.

Theatrical Characterization Workshop, Wednesday, May 18, 2016 6:30 p.m., encouraging Borealis Bards to attend

Anton Truerr, author of Warrior Nation, Wednesday, May 25, 2016, 1:00 p.m.

Pushing Chain, musicians, Tuesday, June 7, 2016, 1:00 p.m.

New Business:

Next board meeting: June 8, 2016 4:30 p.m.

Adjourned: 5:00 p.m.