

International Falls Public Library
Board of Trustees Meeting Minutes

November 12, 2015

Present: Library Director Diane Adams, John Dalton, Art Holt, Nancy McBride, Paul Nevanen, Dick Peterson, Ted Saxton, Mary Jo Winkel

Call to order: 4:30 p.m.

Review of October meeting minutes.

Dalton made a motion to approve the minutes, McBride seconded, motion approved.

Financial Report

The current bills were reviewed. Winkel made a motion to pay the bills, Peterson seconded, motion carried. Peterson signed to pay the bills.

Director's Report

Circulation consistently remains down, although storytime continues to be well attended.

A new revised evaluation form was presented to the board. This will be used for all employees, both part-time and full time.

A Duluth based organization called "Healthy Northland" donated three books to the library. The titles are as follows:

Gardening with Children, Early Sprouts: Cultivating Healthy Food Choices in Young Children, and The Early Sprouts Cookbook.

Wyatt Lavigne, from the Rainy Lake Medical Center, sent a thank you note in regards to the bag of books given to the hospital for use with swing bed patients.

The library has been remembered by the estate of Anna Myer. We can expect a donation sometime in 2016.

The 4th week of statistics gathering has been completed. More reference questions have been reported but visits to the library are down this year.

Scheduled Programming

Handiwork Night, 1st and 3rd Monday evenings

Storytime, Thursday mornings

Sat. November 21, 2015, International Game Day, 10:00-3:00

Friends of the Library Book Sale, Wed. December 9, 2015, 5:00-7:00p.m.

Old Business:

Staffing change has happened. Willie Frank is settling into the job.

Marketing/promotion discussion revolved around the April plans. Diane will check on proposed theme of "Get

Carded”.

Peterson brought back some ideas from the Twin Cities Book Fair. McBride visited a library in Michigan and shared the idea of a small bookstore, located near the circulation desk, in that library which gave more exposure to that library operation. Signage was also found to be an important component.

New Business:

Dick Peterson and Mary Jo Winkel agreed to stay on the board for another term. Diane will send a letter to the mayor and the council.

Next board meeting: December 9, 2015, 4:30 p.m.

Adjourned: 5:05 p.m.