

International Falls Public Library  
Board of Trustees Meeting Minutes

September 9, 2015

Present: Library Director Diane Adams, John Dalton, Art Holt, Dick Peterson, Paul Nevanen, Nancy McBride, Ted Saxton, Mary Jo Winkel

Call to order: 4:30 p.m.

Review of August meeting minutes.

Dalton made a motion to approve the minutes, Nevanen seconded, motion approved.

#### Financial Report

The current bills were reviewed. McBride made a motion to pay the bills, Nevanen seconded, motion carried. Peterson signed to pay the bills.

#### Director's Report

St. Thomas school has started coming to the library weekly on Tuesdays. The ISD 361 alternative school will be using the library every Wednesday morning. Diane will begin visiting the Headstart classes on September 15.

#### Scheduled Programming

Board game night, Monday, September 14, 2015

Friends of the Library book sale, Saturday, September 19, 2015 11:00-1:00

Handiwork Night, starts Monday, September 21, 2015. This will be held twice a month. Children need an adult if attending.

The library will not participate in the Treat Street at Backus this year for Halloween will do a scavenger hunt at the library.

Some time in late October or early November two programs from the Legacy Program will be presented.

- Neocrayon which is a crafts program.
- Brian Laidlaw covering poetry. Diane will see if the English teachers from the area schools would be interested in accessing this for their curriculum. The presenter would possibly be here for the whole day if interest is there.

#### Old Business:

No update on the 2016 budget from the city office.

Diane provided the board with a packet outlining possible marketing strategies. The board is hoping to gain some ideas on future opportunities for library usage and circulation. The library will not be participating in the Outside the Lines program this year.

Kathy Brokaw will be retiring at the end of October. Her last day of employment will be October 30, 2015. A job

posting for a circulation assistant will be advertised on September 21, 2015 and close on October 3, 2015. The local paper as well as the MN State Job Line will carry this job posting. Diane and Mary will be involved with the interviews.

**New Business:**

Paul Nevanen will do some research on an on-line small business resource service. The cost is \$500/year. He will bring back information to share at the next meeting.

A schedule of December holiday hours was presented. Thursday, Dec. 24, 2015—close at 1:00p.m. Friday, Dec. 25, 2015 and Saturday, Dec. 26, 2015—closed. Thursday, Dec. 31, 2015—close at 6:00p.m. Friday, January 1, 2016—closed. Reopen on Saturday, January 2, 2016.

Audio books, as well as magazines, will be available through Overdrive. This is a service through the ALS.

Ebooks Minnesota, which focuses primarily on MN publishers and authors will be another source of e-books in the near future. As more information becomes available Diane will post it on the website.

Next board meeting: October 14, 4:30 p.m.

Adjourned: 5:30 p.m.