

Minutes
International Falls Library Board of Trustees
November 10, 2010

The meeting was called to order by Nancy McBride at 4:30 p.m.

Present: Lee Lepper, Nancy McBride, Liz Johnson, Susan Savard, Ormond Cooper, Kathy West and Director Diane Adams

Absent: Shelby Dowty

Minutes: Liz moved to approve the minutes with a minor correction. The motion was seconded by Lee and approved.

Financial Report and Bills: Kathy moved to accept the financial report and pay the bills. The motion was seconded by Nancy and approved.

Director's Report:

Diane reported on October circulation and program attendance. She reported that we have received a Knudson grant of \$5000.00. The money is targeted for the purchase of DVD's, with a goal of purchasing closed caption DVD's so that they may be enjoyed by people with hearing disabilities. Diane reported on the Small Libraries Conference that she attended in Denver. We will begin working on a new strategic plan with the help of a contractor who has been hired by ALS to assist member libraries in developing strategic plans. Our planning process is scheduled to begin in August 2011. We will solicit a quote from Sheldon Zook to install bookshelves around the second pillar in the Junior Room. These shelves will be used to display new titles.

Old Business:

There will be no submission fee for the film festival, but there will be a fee if the film is accepted. This will be done in order to provide money for prizes.

Diane submitted the 470 form in order to have companies submit bids for e-rates. So far there has not been a good response from prospective vendors. Diane is seeking more information from Jeff Morrison regarding types of filters, and she may need to file for new quotes.

New Business:

Upcoming programs were discussed.

Possible databases and online subscription services were discussed. It was decided not to purchase any at this time.

Ormond Cooper resigned his seat on the board of directors because of ongoing health concerns. Board members were asked to suggest names for new members to replace Ormond and also Kathy whose third term will end in December.

Friends of the Library:

Friends will hold their next book sale on Saturday, December 4 from 11:00 a.m. to 1:00 p.m.

ALS Report:

ALS has changed their Large Print Collection circulation procedures. Each library now receives 72 new books every eight weeks and sends the books that they have to another library.

ALS has contracted with Marshall Breeding to help select its new integrated library system.

Diane will attend a meeting with him at ALS on December 1.

Diane discussed upcoming Legacy Programs. As of now, it is unknown whether libraries will receive legacy money after June 2011.

The next meeting was scheduled for Wednesday, December 8 at 4:30 p.m. This meeting was adjourned at 5:30 p.m.