

International Falls Public Library  
Board of Trustees  
September 9, 2009  
Minutes

The meeting was called to order by Laura Menefee at 4:35 p.m.

**Members Present:** Susan Savard, Lee Lepper, Liz Johnson, Laura Menefee, Kathy West, and Director Diane Adams

**Members Absent:** Ormond Cooper and Nancy McBride

**Additions to the Agenda:** none

**Minutes:** A motion to approve the minutes of the August meeting was made by Lee and seconded by Liz.

**Financial Report and Bills:** A motion to accept the financial report and pay the bills was made by Laura and seconded by Liz.

**Director's Report:**

Diane reported on the final numbers for summer reading, and also on a possible need to revise the library cards to comply with the Minnesota Government Data Practices Act. She said that a project to shift books and change the labeling of shelf ends in the adult fiction section has been completed. The county has cut library funding by 10% for the second half of 2009; therefore the county is below the legal minimum required level of support to libraries. ALS will deal with it.

**Old Business:**

Zurkowski Donation: There was nothing new to be reported.

2010 Budget: The requested amount will stand for now, but still is subject to change if the council were to decrease the levy amount.

**New Business:**

Upcoming Programs:

The first "Crafty Tuesday" was held on September 1, as was "Teen Gaming Night." "Story Time" will begin on September 10, and the first movie discussion will be held on September 28.

Proctor Policy: Diane presented a policy that she had developed in response to a need to proctor exams for long-distance learning programs and in support of the library's role to promote life long learning. A motion to accept the policy was made by Laura and seconded by Kathy.

Knudson Grant Application: The application which is due on October 1 has been prepared, was reviewed by the board, and is ready for Nancy McBride to sign.

CPSC and Lead in Children's Books:

The Consumer Product Safety Commission's concern about lead being present in children's

books does not seem to be an issue in today's children's books. The library's older toys are being replaced by toys that have been approved as lead free.

**Friends of the Library:**

Friends will hold book sales on September 22 from 5:30 p.m. to 7:30 p.m., and at the same time on October 27. A book sale will be held on December 5 from 10:00 a.m. to 2:00 p.m.

**ALS Report:**

The ALS report was made available to be read. ALS is interviewing candidates for a new graphic artist and a technical services librarian.

The next meeting was scheduled for Wednesday, October 7 at 4:30 p.m. (Note the date change to the first Wednesday of the month.) This meeting was adjourned at 5:15 p.m.